Town of East Hampton

**Town Facilities Building Committee**

**Regular Meeting**

Wednesday, May 24, 2017- 6:30 P.M.

East Hampton Town Hall Conference Room

**DRAFT MINUTES**

**Present:** Vice Chairman Kurt Comisky, Fred Galvin, Stephen Karney, Jeff Foran, George Pfaffenbach, Rebecca Tinelle-Sawyer, Cliff Libby, and Ray Moore, with Lisa Motto and Steve Motto and Finance Director Jeff Jylkka

**Absent:** Chairman Glenn Gollenberg and Town Manager Mike Maniscalco.

**Call to Order:** The meeting was called to order at 6:30 by Vice Chairman Kurt Comisky.

**Approval of Minutes- May 17,2017:**

*Vice Chairman Comisky moved, seconded by Mr. Galvin, to approve the minutes of the May 17, 2017 regular meeting. Voted 8-0 in favor.*

**Review of Financial Impact of Project:** Financial Director Jeff Jylkka presented the committee with a possible debt forecast for this specific project. He showed how the price of the project will impact the community in different various scenarios. He used charts and graphs to illustrate whether a 60-40, 40-60, or a 50-50 payout will affect the budget and the debt forecast for the town during the next fifteen years. He also discussed how the project will be paid off and financed throughout the progress of said project. The Committee is considering having the referendum for this project around the same time as the municipal elections in the middle of November.

**Architect Update- Update on Programming Recommendation from Town Council:** The Town Council will be meeting Tuesday (May 30) to discuss the Board of Education. But there is nothing new to report after the Town Council meeting from the previous night (May 23).

**OPM Update:** Same as last meeting, but they’re close. But there will be a revised copy for the next meeting.

**Discussion on Construction Manager RFQ/P:** There is no new information for this topic.

**Report and Discussion from Public Relations Sub-Committee:** It was stated the Facebook wasn’t a critical path in getting information out to the public. But the critical path is to get answers to anticipated questions from the community. It was also recommended that the committee hand out flyers at the booth for Old Homes Day. The consultant also recommended to put the information and the changes into something quantifiable for the community to understand easily.

There was discussion of whether it would save money to refurbish the existing Town Hall rather than to build a whole new building. Or whether it is even feasible or practical to refurbish the existing Town Hall and Police Station. It was also discussed to have an open house of the Town Hall to show the extent of the damaged to the public. Another recommendation was made to have photo evidence of problems and damaged to both the Town Hall and the Police Station to provide for the community to further explain the need for a new building. The

**Update from Design Sub-Committee:** There is no design.

**Public Remarks:** None

**Adjournment:** *Mr. Foran moved to adjourn at 7:45 P.M., Mr. Galvin seconded. Voted 8-0 in favor.*

Respectfully Submitted

Katrina Aligata